



## JAX AIRPORT ARTS COMMISSION

### ARTIST SUBMISSION PROCESS. PLEASE READ.

To enter your work, e-mail the following information to [cabeth.cornelius@flyjax.com](mailto:cabeth.cornelius@flyjax.com) :

1. One completed application, below
2. Low resolution jpg images of the work you are proposing (10 **jpg** images, each **approx 500KB**)
3. Each jpg image should be named as follows: last name-title.jpg
4. One corresponding image list including title, date, materials, dimensions (word doc or PDF file).
5. One copy of your resume (word doc or PDF file)
6. Artist Statement and/or Bio (word doc) no more than 250 words.
7. In the subject of the e-mail please state: 'your last name' ARTIST APPLICATION.

Please **do not** send original work or original documents to the office. Materials will **not** be returned.

### Information to know before you apply:

- The Haskell Gallery & Display Cases primarily exhibits the work of professional artists from the service region of JAX which includes northeast Florida south to Gainesville, north to Savannah, and west to Tallahassee. **Transportation of artwork to and from JAX is the artist's responsibility. We do not pack, ship or transport artwork.**
- A professional art installer and the program coordinator are responsible for hanging the show.
- The average exhibition time for Display Cases and the Haskell Gallery is 3 months.
- Exhibitions are typically scheduled at least one year in advance.
- The Haskell Gallery accommodates (depending on artwork size) approximately 20 - 30 pieces.
  - The Haskell Gallery has high ceilings and can accommodate artwork up to 8 feet tall.
- Connector Display Cases are 42" W x 28" D x 50" T. There are four.
  - The Connector Display Cases (there are four) hold (depending on artwork size) 12-16 pieces total.
- Concourse Display Cases vary and are approximately 80" L x 14" D x 50" T. There are four.
  - Each of the Concourse Display Cases accommodates (depending on artwork size) three 2-D works and up to six 3-D works total.
- Discrete sales are encouraged. A 25% commission is charged on all sales resulting from showing in the Haskell Gallery and Display Cases.
- All art is covered under Jacksonville Aviation Authority insurance during the exhibition dates only, while art is hanging in the Gallery or in the Display Cases, NOT during shipping or transportation.
- **Artwork placed in airports must take into consideration the sensitivities of the majority of the traveling public and common fears about air travel. Unacceptable images are sexually suggestive or disturbing imagery, nudity, partisan or political statements, commercial messages and any iconography that could relate to terrorism.**
- All information (images and attachments) will be viewed on a PC.

### Jacksonville International Airport Arts Commission Contact Information:

JAX Airport Arts Commission  
Cabeth Cornelius  
2400 Yankee Clipper Drive  
Jacksonville, Florida 32218  
[cabeth.cornelius@flyjax.com](mailto:cabeth.cornelius@flyjax.com)



## JAX AIRPORT ARTS COMMISSION

### **Artist Application**

Please complete and return via e-mail to [cabeth.cornelius@flyjax.com](mailto:cabeth.cornelius@flyjax.com) along with remainder of application materials requested. If unable to scan, simply copy and paste into the body of the e-mail.

**By completing and submitting an application, artist agrees to terms listed in the “Artist Submission Process.”**

Today's Date:

Full Name:

Street Address:

City/State/Zip:

Preferred Phone #:

E-mail:

Website (if any):

Medium:

I, (*artist name*), agree to the terms listed in the “Artist Submission Process.”