



ARTIST SUBMISSION PROCESS: PLEASE READ.

To enter your work, e-mail the following information to ccornelius@jaa.aero :

1. One completed application, below
2. Images of the work you are proposing (10 **jpeg** images, each **approx 500KB**)
3. Each jpeg image should be named as follows: last name-title.jpeg
4. One corresponding image list including title, date, materials, dimensions (word doc or PDF file).
5. One copy of your resume (word doc or PDF file)
6. Artist Statement and/or Bio (word doc or PDF file) no more than 250 words.
7. In the subject of the e-mail please state: 'your last name' ARTIST APPLICATION.

Please **do not** send original work or original documents to the office. Materials will **not** be returned.

Information to know before you apply:

- The Haskell Gallery & Art Kiosks are open to all artists; however, **transportation of artwork to and from the JIA Haskell Gallery is the artist's responsibility. We do not pack, ship or transport artwork.**
- A professional art installer and the program coordinator are responsible for hanging the show.
- The average exhibition time for Art Kiosks and the Haskell Gallery is 3 months.
- Art Kiosks are approximately 40" tall by 30" wide. There are four.
- The Art Kiosks (there are four) hold (depending on artwork size) 12-16 pieces total.
- The Haskell Gallery holds (depending on artwork size) approximately 20 - 30 pieces.
- The Haskell Gallery has high ceilings and can accommodate artwork up to 8 feet tall.
- Discrete sales are encouraged. A 25% commission is charged on all sales resulting from showing in the Haskell Gallery and Art Kiosks.
- All art is covered under Jacksonville Airport Authority insurance during the exhibition dates only, while art is hanging in the Gallery or in the Kiosks, NOT during shipping or transportation.
- Artwork placed in airports must take into consideration the sensitivities of the majority of the traveling public and common fears about air travel. Unacceptable images are sexually suggestive imagery, nudity, partisan or political statements, commercial messages and any iconography that could relate to terrorism.
- All information (images and attachments) will be viewed on a PC.

Jacksonville International Airport Arts Commission Contact Information:

*Email is the preferred and speediest method for contact.

JIA Arts Commission
Cabeth Cornelius, Program Coordinator
PO Box 18018
Jacksonville, Florida 32229
904.741.3546
904.741.2400 fax
ccornelius@jaa.aero



ARTS

C O M M I S S I O N

Artist Application

Please complete and return via e-mail to ccornelius@jaa.aero along with remainder of application materials requested.

By completing and submitting an application, artist agrees to terms listed in the "Artist Submission Process."

APPLICATION

Today's Date _____

Mr./Ms. First Name _____ Last Name _____

Street Address

City _____ State _____ Zip _____

Home Phone _____ Studio _____ Cell _____

Email _____

Website _____

Medium _____

Preferred Contact Method: Mail Email Phone: Home Studio Cell

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